

Purpose of Contests

- A. To provide an opportunity for speakers to improve their speaking abilities and to recognize the best as encouragement to all.
- B. To provide an opportunity to learn by observing the more proficient speakers who have benefited from their Toastmasters training.

The Toastmasters Mission

Toastmasters International is the leading movement devoted to making effective oral communication a worldwide reality. Through its member clubs, Toastmasters International helps men and women learn the arts of speaking, listening and thinking—vital skills that promote self-actualization, enhance leadership, foster human understanding and contribute to the betterment of mankind.

The winners of today's International Speech & Evaluation contests will compete in the "Area 14 Speech Contests"

Date: ...

Time: ?::?? pm (Registration)

Location: Facility Name
123 Anywhere Street, Ourtown

To register and for more information go online to:

<http://www.internetaddress.org/>

TOASTMASTERS
INTERNATIONAL®

DISTRICT 86, DIVISION M

AREA 14

**Simcoe Shores Toastmasters
CLUB 704523**

**Evaluation & International
Speech Contests**

Date: DATE

Location:

Time: 7:00 pm: Registration
7:30 pm: Contest Begins
9:30 pm: Contest Ends

EVALUATION CONTEST

Call to Order	SAA
Opening Remarks	Chair
Contest Rules & Regulations.....	Chief Judge
Announcement of Speaking Order	Chair
Contestants (<i>in alphabetical order</i>)	
Contestant # _____	Contestant 1
Contestant # _____	Contestant 2
Contestant # _____	Contestant 3
Contestant # _____	Contestant 4
Contestant # _____	Contestant 5
Contestant # _____	Contestant 6
Introduction of Target Speaker	Chair
Target Speech 5–7 minutes.....	Target Speaker
Meet the target speaker	Chair
<i>(**5 minute preparation time for Contestants)</i>	
Evaluation speeches (2–3 min. each)	
Meet the Contestants	Chair

REFRESHMENT BREAK

INTERNATIONAL SPEECH CONTEST

Call back to Order	SAA
Opening Remarks.....	Chair
Contest Rules & Regulations	Chief Judge
Announcement of Speaking Order	Chair
Contestants (<i>in alphabetical order</i>)	
Contestant # _____	Contestant 1
Contestant # _____	Contestant 2
Contestant # _____	Contestant 3
Contestant # _____	Contestant 4
Contestant # _____	Contestant 5
Contestant # _____	Contestant 6
Contest speeches (5-7 min. each)	
Meet the Contestants	Chair
Greetings from the Area Governor	AG
Presentation of Awards	

“Thank You” to our volunteers...

Contest Chair	Chair
Chief Judge	Chief Judge
Sergeant-at-arms.....	SAA
Timers	Person 1 & Person 2
Counters	Person 1 & Person 2
Registration.....	Person 1 & Person 2
Greeters	Person 1 & Person 2
Refreshments	Person 1 & Person 2

...Thanks also to our Contest Judges!!

TOASTMASTERS INTERNATIONAL
INTERNATIONAL SPEECH CONTEST
 Judge's Guide and Ballot

JUDGING CRITERIA

JUDGING ITEMS <small>(SEE OVER FOR DESCRIPTION)</small>	SUGGESTED POINT VALUES				/ / / / / / / / / / / / / / /													
	I M P R E S S I O N	V E R B A L	C O N T E N T	F A I R	1	2	3	4	5	6	7	8	9					
SPEECH DEVELOPMENT <small>STRUCTURE, ORGANIZATION, SUPPORT MATERIAL</small>	C O N T E N T	20	14-19	9-13	0-8													
EFFECTIVENESS <small>ACHIEVEMENT OF PURPOSE, INTEREST, RECEPTION</small>	E F F E C T I V E N E S S	15	11-14	6-10	0-5													
SPEECH VALUE <small>IDEAS, LOGIC, ORIGINAL THOUGHT</small>	S P E E C H V A L U E	15	11-14	6-10	0-5													
PHYSICAL <small>APPEARANCE, BODY LANGUAGE</small>	P H Y S I C A L	10	7-9	4-6	0-3													
VOICE <small>FLEXIBILITY, VOLUME</small>	V O I C E	10	7-9	4-6	0-3													
MANNER <small>DIRECTNESS, ASSURANCE, ENTHUSIASM</small>	M A N N E R	10	7-9	4-6	0-3													
APPROPRIATENESS <small>TO SPEECH PURPOSE AND AUDIENCE</small>	A P P R O P R I A T E N E S S	10	7-9	4-6	0-3													
CORRECTNESS <small>GRAMMAR, PRONUNCIATION, WORD SELECTION</small>	C O R R E C T N E S S	10	7-9	4-6	0-3													
TOTAL SCORE (100 POINTS POSSIBLE)																		

CONTENT (50%)

SPEECH DEVELOPMENT is the way the speaker puts ideas together so the audience can understand them. The speech is structured around a purpose, and this structure must include an opening, body and conclusion. A good speech immediately engages the audience's attention and then moves forward toward a significant conclusion. This development of the speech structure is supported by relevant examples and illustrations, facts and figures, delivered with such smoothness that they blend into the framework of the speech to present the audience with a unified whole.

EFFECTIVENESS is measured in part by the audience's reception of the speech, but a large part is your subjective judgement of how the speech came across. You should ask yourself such questions as "Was I able to determine the speaker's purpose?" "Did the speech relate directly to that purpose?" "Was the audience's interest held by the speaker?" "Was this speech subject appropriate for this particular audience?"

SPEECH VALUE justifies the act of speaking. The speaker has a responsibility to say something meaningful and original to the audience. The listeners should feel the speaker has made a contribution to their thinking. The ideas should be important ones, although this does not preclude a humorous presentation of them.

DELIVERY (30%)

PHYSICAL presentation of a speech carries part of the responsibility for effective communication. The speaker's appearance should reinforce the speech, whether profound, sad, humorous, instructional. Body language should support points through gestures, expressions and body positioning.

VOICE is the sound that carries the message. It should be flexible, moving from one pitch level to another for emphasis, and should have a variety of rate and volume. A good voice can be clearly heard and the words easily understood.

MANNER is the indirect revelation of the speaker's real self as the speech is delivered. The speaker should speak with enthusiasm and assurance, showing interest in the audience and confidence in their reactions.

LANGUAGE (20%)

APPROPRIATENESS of language refers to the choice of words that relate to the speech purpose and to the particular audience hearing the speech. Language should promote clear understanding of thoughts and should fit the occasion precisely.

CORRECTNESS of language ensures that attention will be directed toward what the speaker says, not how it is said. Proper use of grammar and correct pronunciation will show that the speaker is the master of the words being used.

JUDGE'S CODE OF ETHICS

1. Judges will consciously avoid bias of any kind in selecting first, second and third place contestants. They will not consider any contestant's club, area, division or district affiliation. Nor will they consider any contestant's age, sex, race, creed, national origin, profession or political beliefs. They will demonstrate the utmost objectivity.
2. Judges will not time the speeches and will not consider the possibility of under-time or overtime when judging a contestant's speech.
3. Judges will support by word and deed the contest rules and judging standards, refraining from public criticism of the contest and revealing scores and ranking only in accordance with official policy.

TOASTMASTERS INTERNATIONAL
EVALUATION CONTEST
 Judge's Guide and Ballot



JUDGING ITEMS (SEE OVER FOR DESCRIPTION)	SUGGESTED POINT VALUES													
	EXCELLENT	VERY GOOD	GOOD	FAIR	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME
ANALYTICAL QUALITY CLEAR, FOCUSED	40	28-39	17-27	0-16										
RECOMMENDATIONS POSITIVE, SPECIFIC, HELPFUL	30	22-29	13-21	0-12										
TECHNIQUE SYMPATHETIC, SENSITIVE MOTIVATIONAL	15	11-14	6-10	0-5										
SUMMATION CONCISE, ENCOURAGING	15	11-14	6-10	0-5										
TOTAL SCORE (100 POINTS POSSIBLE)														

JUDGING CRITERIA

ANALYTICAL QUALITY refers to the effectiveness of the evaluation. Every evaluation should carefully analyze the strengths and weaknesses of the speaker's presentation. Were the evaluator's comments clear and logical? Did the evaluator identify specific strengths and weaknesses of the presentation?

RECOMMENDATIONS are an important part of an evaluation. An evaluator not only points out the strengths and weaknesses of a speech, he/she also offers specific recommendations for improvement. Recommendations should be practical, helpful and positive, and they should enable the speaker to improve his or her next presentation.

TECHNIQUE refers to the manner in which the evaluator presents his/her comments and recommendations. An evaluator should be sensitive to the feelings and needs of the speaker, yet inspire and encourage the speaker in his/her future speaking efforts.

SUMMATION is how the evaluator concludes the evaluation. The conclusion should briefly summarize the evaluator's comments and suggestions, and be positive and encouraging.

JUDGE'S CODE OF ETHICS

1. Judges will consciously avoid bias of any kind in selecting first, second and third place contestants. They will not consider any contestant's club, area, division or district affiliation. Nor will they consider any contestant's age, sex, race, creed, national origin, profession or political beliefs. They will demonstrate the utmost objectivity.
2. Judges will not time the speeches and will not consider the possibility of under-time or overtime when judging a contestant's speech.
3. Judges will support by word and deed the contest rules and judging standards, refraining from public criticism of the contest and revealing scores and ranking only in accordance with official policy.